

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF THE ADMINISTRATION)	
AND OPERATION OF THE INTEGRATED)	ADMINISTRATIVE ORDER
FAMILY COURT (IFC) PILOT)	NO. 2004-086
_____)	

By authority vested in me as the Integrated Family Court Presiding Judge for the Superior Court of Arizona, Maricopa County and in recognition of the need to implement policies, procedures and provide authority for IFC case coordinators to accomplish the necessary review and research of IFC cases,

IT IS ORDERED adopting the attached, Policies for the Administration and Operation of the Integrated Family Court Pilot.

Dated the 15th day of June 2004.

Hon. Mark Armstrong
IFC Presiding Judge

Original: Clerk of the Superior Court

Copies: Hon. Colin F. Campbell, Presiding Judge
Hon. Barbara R Mundell, Associate Presiding Judge
Hon. Emmet J. Ronan, Juvenile Presiding judge
Hon. M. Jean Hoag, Southeast Presiding Judge
Hon. Norman Davis, Family Court Judge
Hon. Michael K. Jeanes, Clerk of Court
Marcus W. Reinkensmeyer, Trial Courts Administrator
Phillip Knox, Deputy Court Administrator
Mary Lou Strehle, Southeast Court Administration
Mary Bucci, Family Court Administration

Policies for the Administration and Operation of the Integrated Family Court Pilot

PURPOSE:

This policy is intended to provide the necessary authority for the IFC Case Coordinators when they are required to review reports and records that may contain vital information useful for the Court in making decisions in cases.

As officers of the Court and in the course of their case screening and investigations to provide the court with accurate and timely information, the IFC Case Coordinators shall be provided the following:

1. Access to all educational records of the child(ren), including but not limited to records pertaining to day care/school attendance, behavior, academic progress, and psychological evaluations; and
2. Access to any and all police, sheriff department and law enforcement agency records and reports pertaining to the parents, step parents, and other parties related the case, including but not limited to records pertaining to sexual abuse, parenting skills, or allegations of child abuse, sexual abuse or neglect; and
3. Access to records and reports kept by the Department of Economic Security, Department of Health Services and Child Protective Services that pertain to the child (ren); child (ren)'s parents, step parents, or significant others of the parents, including but not limited to records pertaining to sexual abuse, parenting skills, behavior, psychological evaluations, and allegations of child abuse, sexual abuse and neglect; and
4. Access to any and all records held by any hospital, medical facility, drug screening center, mental health provider or related agency. Personnel shall fully cooperate with the Integrated Family Court Case Coordinator representing the Superior Court of Maricopa County in this matter by allowing access to all medical records of the parties outlined in this court case, including but not limited to records pertaining to inpatient/outpatient treatment, substance abuse testing and treatment, mental health evaluations and treatment, and shall discuss the contents and meaning thereof with him/her.

Confidential juvenile court documents shall be maintained as confidential in accordance with A.R.S. §§ 8-208, 8-542 and 8-807, and any applicable federal law.

Any alleged impropriety or perceived unethical conduct by the Integrated Family Court Case Coordinator shall be brought to the attention of the Court in writing.